

# LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JANUARY 18, 2018

---

## CALL TO ORDER

Chairman Todd Haas called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

## ROLL CALL

Voting members present were: Mark Kuzma, Ramsey; Carl Anderson, Anoka, and Todd Haas, Andover.

Voting members absent were: None.

Also present were: Deputy Treasurer Brenda Smith, Ramsey Civil Engineer IV Leonard Linton, Ramsey City Engineer Bruce Westby, Anoka Engineering Technician Ben Nelson, Bob Obermeyer of Barr Engineering, and Steve Laitinen of Anoka Conservation District.

## APPROVE AGENDA

**Motion was made by Kuzma, seconded by Anderson, to approve the January 18, 2018 agenda as presented. Vote: 3 ayes, 0 nays. Motion carried.**

## RESIDENT'S FORUM

None.

## APPROVE MINUTES

December 21, 2017 Regular Meeting

**Motion was made by Kuzma, seconded by Anderson, to approve the December 21, 2017 Regular Meeting minutes as presented. Vote: 3 ayes, 0 nays. Motion carried.**

## FINANCE MATTERS

### Treasurer's Report

Smith presented the Treasurer's Report for the period ending December 31, 2017. Account balances for the period were: Checking, \$211,364.41; less permit account balance of (\$58,477.17), for a total balance of \$152,887.24.

**Motion was made by Kuzma, seconded by Anderson, to accept the Treasurer's Report for the period ending December 31, 2017. Vote: 3 ayes, 0 nays. Motion carried.**

Payment of Bills

Smith presented the payment of bills for TimeSaver in the amount of \$766.15 (services rendered in December of 2017) and Barr Engineering in the amount of \$3,131.06 (services rendered in November of 2017).

**Motion was made by Kuzma, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.**

NEW BUSINESS

LRRWMO Permit #2017-02 ~ Gladstone ~ Anoka

Haas reviewed the January 12, 2018 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO remove the item from future agendas until the revised information requested is submitted or a new project submittal is provided.

Nelson confirmed that it would not be a problem to remove the item from the agenda. He noted that the permit request would remain open as the applicant is still attempting to work out details related to financing.

**Motion was made by Kuzma, seconded by Anderson, to table and remove Permit #2017-02, Gladstone, Anoka, from future agendas as detailed in the Barr Engineering memorandum dated January 12, 2018. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2017-18 ~ Anoka Site 20 ~ Anoka

Haas reviewed the January 12, 2018 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO continue action on the permit until revised plans complying with the LRRWMO freeboard requirement are submitted and considered complete.

Nelson stated that this project is proposed for the spring of 2018 and therefore the information should be received sometime over the winter.

**Motion was made by Kuzma, seconded by Anderson, to table Permit #2017-18, Anoka Site 20, Anoka, as detailed in the Barr Engineering memorandum dated January 12, 2018. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2017-32 ~ Anoka Municipal Liquor Store ~ Anoka

Nelson stated that the City purchased the neighboring property in attempt to expand the municipal liquor store. He stated that the City is going through the approval process now,

although the project will most likely occur in 2019. He noted that once the conditions are met, the revised plan would be resubmitted to the LRRWMO.

Haas reviewed the January 12, 2018 memo from Barr Engineering in which Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to seven conditions detailed in the memorandum.

**Motion was made by Kuzma, seconded by Anderson, to approve Permit #2017-32, Anoka Municipal Liquor Store, Anoka, subject to seven (7) conditions as detailed in the Barr Engineering memorandum dated January 12, 2018. Vote: 3 ayes, 0 nays. Motion carried.**

LRRWMO Permit #2017-33 ~ South Street Addition ~ Anoka

Haas reviewed the January 12, 2018 memo from Barr Engineering in which Barr Engineering stated that an email was received from the City of Anoka on January 5, 2018 which requested that consideration of the permit be continued.

Nelson stated that the City of Anoka will resubmit based on the comments received from Barr Engineering.

**Motion was made by Kuzma, seconded by Anderson, to table Permit #2017-33, South Street Addition, Anoka, as detailed in the Barr Engineering memorandum dated January 12, 2018. Vote: 3 ayes, 0 nays. Motion carried.**

CONSIDER COMMUNICATIONS

There were none.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Linton presented the Year 2017 Fourth Quarter Report for the City of Ramsey.

**Motion was made by Anderson, seconded by Kuzma, to approve the Year 2017 Fourth Quarter Report for the City of Ramsey, as presented. Vote: 3 ayes, 0 nays. Motion carried.**

Nelson presented the Year 2017 Fourth Quarter Report for the City of Anoka.

**Motion was made by Kuzma, seconded by Anderson, to approve the Year 2017 Fourth Quarter Report for the City of Anoka, as presented, and to authorize release of unused escrow for Permit #2017-07. Vote: 3 ayes, 0 nays. Motion carried.**

Haas presented the Year 2017 Fourth Quarter Report for the City of Andover.

**Motion was made by Kuzma, seconded by Anderson, to approve the Year 2017 Fourth Quarter Report for the City of Andover, as presented, and to authorize release of unused**

**escrow for Permit #2015-21 and Permit #2017-03. Vote: 3 ayes, 0 nays. Vote: 3 ayes, 0 nays. Motion carried.**

#### ACD QUARTERLY REPORT

Haas noted that the Annual Report needs to be submitted to BWSR and asked member city staff to review the information to submit to Schurbon. He provided highlights of the ACD Fourth Quarter report.

Linton commented that the education efforts in Ramsey have been helping. He noted that he has been stressing the process with developers that the City would want to review their stormwater calculations before submission to the LRRWMO and it has been helping.

#### OLD BUSINESS

None.

#### OUTSTANDING ITEMS/TASK CHECKLIST

Haas reviewed the outstanding items and task checklist.

Westby noted that Ramsey has submitted their newsletter articles and the list just needs to be updated.

#### OTHER BUSINESS

Haas asked if Ramsey has had a chance to follow up on the violations identified during the annual float.

Westby noted that they have not yet followed up on those items. He stated that community development recently hired additional staff and once that staff is fully trained, it will be helpful for addressing those issues.

Haas noted that there is a fund the plan meeting on January 31<sup>st</sup> in Blaine and stated that it would be helpful for available member city staff to attend.

#### 9:00 A.M. ~ PUBLIC HEARING

##### Minor Plan Amendment to LRRWMO's Third Generation Watershed Management Plan

Haas read aloud a statement describing the intent of the minor plan amendments and the notice that has been published prior to today's meeting.

Haas opened the public hearing at 9:03 a.m.

No comments made.

**Motion was made by Kuzma, seconded by Anderson, to close the public hearing at 9:04 a.m. Vote: 3 ayes, 0 nays. Vote: 3 ayes, 0 nays. Motion carried.**

Obermeyer stated that the review agencies have until February 1<sup>st</sup> and then BWSR will have five calendar days to review and comment. He stated that the Board should then be able to adopt the plan amendment at the February meeting. He stated that if there are significant comments made, he will contact Haas to schedule a special meeting.

ADJOURNMENT

A motion was made by Anderson, seconded by Kuzma, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:06 a.m.

Respectfully submitted,

Amanda Staple  
Administrative Secretary